

GUIDELINES FOR ABSTRACT SUBMISSION (Free Paper)

All abstracts must be submitted through the symposium website at www.koreaderma.org. Click on "Online Abstract Submission" and follow the steps making sure to carefully complete all sections. If all sections are not completed, your abstract submission will **NOT** be accepted.

1. Rules for abstract submission

- A. Abstracts are required to indicate their presentation preference: Oral presentation and e-poster display. The scientific committee, however, reserves the right to make the final decision on the type of presentation.
- B. Acceptance or rejection of abstracts will be based on rankings given by a peer review of experts in the associated subspecialties. Results of the selection process will be sent out via e-mail. The reviewers' decision is final and cannot be appealed.
- C. Instructions on the preparation for presentation will be included with the notification of acceptance.
- D. Submission of an abstract indicates acceptance of and compliance with the abstract submission rules, the scientific validity of the presentation and that all authors have read and approved the abstract and its contents.
- E. Scientific Committee reserves the right to reject abstracts that do not observe the above-mentioned rules.
- F. Scientific Committee will review all submitted abstracts. The reviewing process is confidential.

2. Instructions for abstract preparation

- A. Abstracts must be written and presented in English.**
- B. Title:** Use a concise title that indicates the content of the abstract. The complete title should not exceed 30 words. Refrain from using abbreviations in the title
Authors: Names and surnames for each author must be provided. Do not include degrees or titles. Presenting authors' names will be underlined and corresponding authors' name will be in bold.
Affiliations: Each author should be listed by department, institution and country.
Keyword: A minimum of three (3) keywords, summarizing the contents of the abstract, should be entered.
Text: Abstracts should not exceed 300 words. Abstracts will be reproduced exactly as submitted and will not be edited in any way. Contents may be organized as the author sees fit, though they should include the purpose of the study, the methods, a summary of the results and the conclusion. It is not satisfactory to simply state that "The result will be discussed." Only standard abbreviations may be used without definition. Drug products should be identified by their generic name only. Data must be given in units (International metric system is preferred) widely used in literature.
No references, tables, charts or drawings are allowed.
- C.** Refer to the Abstract Sample.

3. Topics

For reviewing and scheduling purposes, abstracts will be classified into thematic areas. Only 1 thematic category may be chosen.

- Laser,
- Botulinum Toxin/Filler,
- Threads,
- Dermatologic Surgery,
- Others

4. Others

- A. Statement of Responsibility

- The co-authors agree with the stated results and have consented to inclusion as authors.
- Work involving humans or animals, or material derived from them, was approved by an institutional ethics committee.
- B. Modifications may be made before the abstract submission system is closed.
- C. Authors who wish to withdraw their abstract should send a written request to: scientific@koreaderma.org
- D. Online submission is available on the symposium website from February 7, 2021. Please follow the instructions detailed on the website. Your abstract submission will be acknowledged automatically by email. **FAX SUBMISSIONS WILL NOT BE ACCEPTED.**
- E. Presentation guidelines will also be sent after your abstract submission is complete.

5. Acceptance Notification

You will be notified **by February 28, 2021** of allocated sessions and requirements and instructions for oral and e-poster presentations. If your abstract is accepted, please be sure to register no later than November 30, 2020. Unless you register in time, your abstract may not be included in the Symposium Abstract Book.

Abstract Submission Deadline
February 21, 2021

Acceptance Notification Date
February 26, 2021

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[ABSTRACT SAMPLE]

The online submission system will automatically provide correct formatting for your abstract.

FP-00001

Laser *[TOPIC]*

Oral Presentation

K-Beauty *[TITLE –15P]*

[Authors' Name] Presenting author will be underlined, Corresponding author will be bolded.

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Keywords : Keyword 1, Keyword 2, Keyword 3